Mescal J6 Fire District
Call to the Public Policy

Purpose

To provide an opportunity for the citizens to address the Mescal J6 Fire District Board and increase the opportunity for clarity and understanding of items placed on the agenda.

Policy

1. Public Comment Limitation
   - Citizens may speak only on agenda items.
   - Each speaker may address the board for more than one agenda item. Each speaker is limited to a maximum of 3 minutes total for all items.
   - The Board Chair may cease the Call to the Public if an accumulation of 30 minutes has passed.

2. Procedure
   - Citizens must register to speak by signing in on the speaker sign in sheet prior to the meeting.
   - Speakers must clearly identify the agenda item(s) they wish to address.
   - Speakers will be asked to speak when the Board Chair opens Call to the Public.
   - The Board Chair will call the order of the speakers by the order of sign in.

3. Submission of Materials
   - Any member of the public wishing to address the Board during the Call to the Public who plans to submit or reference documents, handouts, exhibits, or other written materials related to their comments must provide those materials to the District Administrator via email at info@mescalj6fd.gov no later than two (2) District business days prior to the scheduled meeting. Materials submitted after this deadline may not be distributed to the Board or considered during the meeting
   - Written materials submitted to the clerk during the Call to the Public shall be retained as public records per ASLAPR schedules.

4. Meeting Conduct
   - Comments should be relevant to the meeting agenda and respectful.
   - Personal attacks or disruptive behavior will not be tolerated and may result in the speaker being asked to cease.

- Additional Information
   - The Board may respond to comments specifically about agenda items or ask questions, but is not required to engage in dialogue during the meeting.

Original July 2024 | Revised April 2026